

HOME PROGRAM
OWNER'S COMPLETION CERTIFICATE & AUTHORIZATION FOR
PAYMENT TO CONTRACTORS

NOTICE
DO NOT SIGN THIS CERTIFICATE UNTIL THE CONTRACTOR HAS COMPLETED
THE WORK IN ACCORDANCE WITH THE TERMS OF THE CONTRACTOR-OWNER AGREEMENT

To: _____
Name of Agency

Mailing Address of Agency

City State Zip

I(We) understand that the selection of the Contractor/Dealer and the acceptance of the materials used and the work performed is my(our) responsibility and that _____ will neither guarantee the material or workmanship.

☐ PARTIAL I(We) hereby certify that to the best of my(our) knowledge a portion (☐33%, ☐50%) of the articles and materials have been furnished and installed and the work satisfactorily completed on the premises noted in my(our) application and in the Contractor/Owner Agreement.

☐ FINAL I(We) hereby certify that to the best of my(our) knowledge all articles and materials have been furnished and installed and the work satisfactorily completed on the premises noted in my(our) application and in the Contractor/Owner Agreement.

I(We) hereby authorize _____ acting as administrator of HOME funds to pay the contractor(s) direct the sum stated in the Contractor/Owner Agreement dated _____, 19 ____.

_____ Owner	_____ Owner
_____ Date	_____ Date
_____ Address	_____ Address
City State Zip	City State Zip

CONTRACTOR'S COMPLETION CERTIFICATE

For the purpose of inducing the payment by you of the contract price stated in the Contractor/Owner Agreement ("Agreement") the undersigned certifies and warrants that: (1) The work and/or materials described in the Agreement constitutes the entire consideration for which this loan is made; (2) The Agreement constitutes the whole contract with the owner, (3) The Owner has not been given nor promised a cash payment or rebate, nor has it been represented to the Owner that he/she will receive a cash bonus or commission on future sales; (4) All work required under Agreement has been performed in accordance with the contract, and the Owner has no claim against the undersigned with respect thereto; (5) All signatures herein are genuine; (6) All bills for labor or materials involved in performance of the Agreement have been paid, and the improvements have not been misrepresented to the Owner or Agency.

_____ Contractor A	_____ Contractor B
_____ Signature	_____ Signature
_____ Date	_____ Date

STATEMENT OF VISUAL INSPECTION

This statement, when executed by an authorized representative of _____ evidences the fact that said authorized representative has visually inspected the premises on which the contract contained in the Contractor/Owner Agreement was performed and that, insofar as a visual inspection could reveal, the specifications contained in said contract were satisfied.

By: _____

Date: _____

ADFA FINAL CERTIFICATION

On this date, the ADFA Inspector or Monitor found all work to be satisfactorily completed in accordance with the rules and regulations of the HOME Investment Partnerships Program and the work performed meets the minimum housing quality standards and codes as applicable.

ADFA Inspector or Monitor

Date